

HOPE PRESBYTERIAN CHURCH

7132 Portland Avenue South – Richfield, MN 55423

POSITION DESCRIPTION

HOPE SHORES BIBLE CAMP + RETREAT CENTER CAMP COOK

Purpose

To provide family-friendly healthy meals at Hope Shores Bible Camp in Eden Valley, MN.

Characteristics and Qualifications

- a) Able to communicate needs in a kind manner.
- b) Experienced in cooking for large groups
- c) A team player
- d) Committed to the purpose of camp.
- e) Experienced in working with kids and/or diverse groups of people.
- f) A hard worker.
- g) Willing to try new things
- h) High School graduate

Roles and Responsibilities

- 1) Food and Facility Preparation (70%)
 - a. Orders food, supplies, and items necessary for each week's meals.
 - b. Plans weekly camper menus and makes arrangements for special dietary requests.
 - c. Prepares, cooks, and serves well-rounded meals for campers.
 - d. Complies with the Minnesota Department of Health Codes and the American Camping Association's Food Safety standards.
 - e. Cleans kitchen appliances and equipment as needed.
- 2) Train and Manage Camp Staff (30%)
 - a. Instructs camp staff with specific areas she/he needs help when preparing/serving meals.
 - b. Assists with meal clean-up.
 - c. Communicates with staff and directors of plans and needs for the kitchen.
 - d. Assists with other tasks as assigned.

Relationships

This is an hourly position with varied hours in the summertime.

This position reports to the Camp Director.

December 11, 2017